

**天保民學校**  
**通告（二零二零至二一年度九月份）**

- (一) 因疫情關係，教育局宣佈全港學校可按原定計劃開學，但所有面授課堂及校內活動將會暫停。本校將製作教學短片、電子書及派發作業，讓學生能夠在家學習，懇請家長能予以適切的指導，以提升學習的效能。
- (二) 為加強學校與家長之緊密合作，請查閱家長手冊，手冊內詳列家長需注意事項；全文已刊載於本校之網頁中，敬請留意。
- 有關 貴子弟在家及在校之問題可與本校社工聯絡、商討；另本校訓育主任亦會協助處理學生之行為問題；家長可透過社工或直接聯絡有關主任。

盧啟康社工負責：B5 至 B6 組(男女生)；A11 至 A14 組(男生)；  
顏慶輝社工負責：A7 組(男女生)；B11 至 B14 組(男生)；  
戴國基社工負責：B3 至 B4 組、A8 組(男女生)及 A9 至 A10 組(男生)；  
孔慶參社工負責：A2、A6 組(男女生)及 B7 至 B10 組(男生)；  
朱愛嬋社工負責：A1、A3、A4 及 A5 組(男女生)；B11 至 B14 組(女生)；  
張嘉儀社工負責：B1 至 B2 組(男女生)；B7 至 B10 組(女生)及 A10、A11 及 A14 組(女生)。

訓育主任：楊育城主任：B8 至 B14 組（男生）；  
趙汝達主任：A7 至 A14 組（男生）；  
游敏儀主任：A7 至 A14 組(女生)；B8 至 B14 組(女生)；B7(男女生)；  
黃穎兒主任：B1 至 B6 組(男女生)；  
陳小珮主任：A1 至 A6 組(男女生)。

另：有關學生之醫療及護理問題可直接向本校護士查詢。

- (三) 社工直線電話號碼：
- 盧啟康社工：2509 7110  
顏慶輝社工：2509 7104  
戴國基社工：2509 7111  
孔慶參社工：2509 7125  
朱愛嬋社工：2509 7109  
張嘉儀社工：2509 7108

為提升學校與家長的溝通，學校每名個案社工均備有手機，配置 Whatsapp 程式與家長通訊聯絡，以便利家長就學生個別的事宜，如：請假安排、社會服務資訊、學生出路安排等，與學校個案社工作個人化的聯繫。下列各項手機使用細則，請家長參考知悉：

- 甲、學校個案社工已於手機安裝 Whatsapp 程式，可閱覽及回覆家長的訊息；  
乙、手機 Whatsapp 程式只限於學校上課日辦公時間內使用；

- 丙、社工們或因學校事務未能即時查閱或回覆 閣下之訊息，請家長明白體諒。  
若有緊急事宜，請致電 2336 5151 與校務處聯絡；
- 丁、手機 whatsapp 程式操作現擬只作文字溝通之用，家長如需要和社工作語音通話，請繼續使用各社工校內之直線電話。
- 戊、新置手機用作一般溝通聯絡用途，若有危急情況，請致電社會福利署熱線 2343 2255 或 999 熱線求助。

各社工的手提電話號碼如下：

盧社工：5566 9772  
顏社工：5566 9149  
戴社工：5566 9773  
孔社工：5567 4080  
朱社工：5567 4293  
張社工：5566 9344

- (四) 為方便家長能經 whatsapp 即時接收到學校的訊息，請各位家長將學校之手提電話號碼 (5162 7826) 及各社工之電話號碼儲存至聯絡人通訊錄中。
- (五) 書簿費：本學期書簿費及視藝材料費共三百元正，以統籌購買各項書簿及視藝材料(包括手冊一本)。至於其他基本文具，如鉛筆、膠擦等仍須自備於書包內。(文具、衣物等，請以不脫色筆寫上學生姓名)。  
另：中學班同學，請交本學期職前訓練材料費(科技與生活、設計與科技、資訊科技、實用技能等)一百元正。
- (六) 活動費：本學期免收活動費，一般課內、外活動(包括自閉生、高中生之活動費用)均由書簿費支付。
- (七) 學生手冊：請填妥手冊上之學籍表，恢復面授課堂後由學生每日帶返。請留意每月學生學行報告、行事曆、時間表及家校通訊各欄，以保持密切聯繫。
- (八) 校車：車費按月直接交司機。(紅 1 至紅 4 線則安排自動轉帳)
- (九) 午膳飯盒：本學年學生午膳飯盒由美利飲食有限公司供應，每日菜式不同並符合營養衛生的要求。價錢為每盒二十三元正。學校將每月派發訂餐表格，家長可選擇以繳費靈、支票付款或往 OK、7-11、VANGO 便利店或華潤萬家超市繳費(不需繳付手續費)，詳情請參閱訂餐表格上之付款方法。
- (十) 延長學習年期之申請，可在學生任何學段中提出，並非只限於中六。而於每學年之十月底前提出之個案，將會列入該學年之申請個案；於十一月份或以後之申請，則會列作下一個學年之申請個案。

(十一) 為方便學校更新學生校外考試(例如：樂器考試)或公開比賽成績，現鼓勵家長主動就有關事宜與相關學科老師聯絡。

(十二) 所有經由每月通告收取之費用均採自動轉帳方式，每月自 貴家長戶口中扣除。九月份應交費用，將於九月三十日經自動轉帳收取，祈為留意。

註：【按銀行規定 貴家長必須於自動轉帳日前存入足夠款項，否則需繳付罰款。】

此致  
貴家長

天保民學校謹啟  
二零二零年九月一日

---

回條

本人已閱 \_\_\_\_\_組學生\_\_\_\_\_ 有關九月一日之通告，敬覆如下：

☒ 書簿、視藝材料代辦費三百元正；(必收項目)

☐ 中學班職訓費一百元正；(有關級別必收項目)

以上所需費用，請由本人戶口中扣除。

此致  
天保民學校

家長簽署：\_\_\_\_\_

日期：二零二零年\_\_\_\_月\_\_\_\_日

## Mary Rose School 2020-2021

To: All parents

Date: 1<sup>st</sup> September, 2020

### Monthly Circular (September)

1. Due to the COVID-19 pandemic, the EDB has announced that all schools could start the new school year as scheduled, but all face-to-face classes and activities would be suspended temporarily. The school would make educational short films, e-books and homework for students to learn and study at home. Parents are encouraged to provide suitable support during your child's studies to enhance the effectiveness of learning.
2. In order to strengthen communication with parents, please read the "Parents' Handbook" and "Students' Handbook" carefully. The details of the Handbook has also been uploaded to the school website. For any enquiries, please contact our school class teachers, social workers and discipline teachers.

#### School Social worker:

Mr. Lo : B5 and B6 (whole class), and A11 to A14 (Boys);  
Mr. Ngan : A7 (whole class), and B11 to B14 (Boys);  
Mr. Tai : B3, B4, A8 (whole class) and A9 to A10 (Boys);  
Mr. Hung : A2, A6 (whole class) and B7 to B10 (Boys);  
Ms. Chu : A1, A3, A4, A5 (whole class), and B11 to B14 (Girls);  
Ms. Cheung : B1 to B2 (whole class), B7 to B10 (Girls), A9, A10, A11 and A14 (Girls).

#### Discipline Teacher:

Mr. Yeung : B8 to B14 (Boys);  
Mr. Chiu : A7 to A14 (Boys);  
Ms. Yau : A7 to A14 (Girls), B8-B14 (Girls) and B7 (whole class);  
Ms. Wong : B1 to B6 (whole class)  
Ms. Chan : A1 to A6 (whole class).

For enquiries about the students' medical and health problems, please contact our school nurses for information.

3. The direct line of school social workers:

Mr. Lo : 2509 7110  
Mr. Ngan : 2509 7104  
Mr. Tai : 2509 7111  
Mr. Hung : 2509 7125  
Ms. Chu : 2509 7109  
Ms. Cheung : 2509 7108

To enhance communication between the school and parents, each social worker is equipped with a

personal mobile phone with Whatsapp installed, allowing parents to contact the responsible social worker directly to enquire on individual matters such as taking leave of absence for the student, information on social services, student career planning, etc. Below please find the guidelines for your reference:

- a) Mobile phones of all school social workers were already installed with Whatsapp, allowing them to read and reply messages from parents;
- b) Parents would be able to contact individual social workers via their Whatsapp only on school days during school hours;
- c) Social workers may not be able to read the messages and reply immediately due to school work. For emergencies, please contact the School General Office at 2336 5151;
- d) The Whatsapp is mainly used for text communication, parents who wish to communicate verbally are encouraged to contact their direct line;
- e) The purpose of setting up individual Whatsapp for social workers are for general daily contacts. If you encounter any emergencies, parents are advised to contact the hotline of Social Welfare Department at 2343 2255 or dial 999 for help.

The mobile phone no. of school social workers:

Mr. Lo	: 5566 9772
Mr. Ngan	: 5566 9149
Mr. Tai	: 5566 9773
Mr. Hung	: 5567 4080
Ms. Chu	: 5567 4293
Ms. Cheung	: 5566 9344

- 4. Parents are advised to save the mobile phone number of the school (5162 7826) and the direct line of school social workers into your mobile phone's contact list so that you could receive messages instantly from the school via Whatsapp.
- 5. Books Fees: The total amount of Books and Arts & Craft Fees for the 1<sup>st</sup> Term is HK\$300 (including the Student Handbook). Students should prepare their own stationary such as pencil, eraser, pen, ruler, etc. Please put the student's name on all articles with a marker pen.  
For Secondary students, HK\$100 will be charged for Pre-vocational Training Fee (including Technology and Living, Information and Communication Technology and Practical Skills subjects.)
- 6. Activity Fees: General class activities and extra-curriculum activities fees (including activities for Autistic students and Senior Secondary students) are included in the Books Fees.
- 7. Student Handbook: Please fill in the "Student Information" Section in the Handbook. After face-to face class resumes, parents should check and sign each section in the Student's handbook every day for any updates including "Parents/Teachers Correspondence", "Student's Temperature Record", Calendar and Time-table.

8. School Bus Fees: Payment should be paid directly to the bus driver monthly. (For school bus line Red 1 to 4, payment should be made via Autopay.)
9. Lunch meal: "Murray Food & Beverage Limited" will be the caterer of our school lunch for this school year. Various meals are available and HK\$23 will be charged for each lunch box. Menus will be distributed to students every month. Lunch fees can be paid by PPS, bank cheques, or through Circle K stores, 7-11 and VANGO stores, or Vanguard Supermarket (no additional charges needed). For the details of the payment methods, please refer to details listed in the monthly menu.
10. Students of any year/grade are eligible to apply for the "Extension of Years of Study", and is not limited only to Secondary 6 students of the respective school year. Any applications submitted on or before the end of October shall be considered as an application of the current year; and any applications submitted on or after November will be considered as an application of the next school year.
11. Parents are encouraged to contact the respective subject teachers for updates of the students' performances in external examinations (For instance: musical instruments exams) and open competitions.
12. All payments shown in the "**Monthly Circular**" will be charged via Auto-pay. Fees for September 2020 will be charged on 30<sup>th</sup> September, 2020. 【Please be reminded that a penalty fee might be charged by the bank if there is not enough money in your bank account.】

Mary Rose School

✂-----

**Reply Slip**

Student's Name: \_\_\_\_\_(            )

The content and details stated in the **Monthly Circular (September)** have been brought to my knowledge. Regarding the fees and payment for September 2020, they include: (Please ✓ the appropriate items.)

☒ Payment of HK\$300 for Books and Arts & Craft Fees for the 1<sup>st</sup> Term (Compulsory);

☐ Payment of HK\$100 for Pre-vocational Training (For relevant classes only);

The above fees and payment can be charged via my Autopay on 30<sup>th</sup> September, 2020.

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_