

天保民學校

通告

(二零一九至二零年度十月份)

(一)

冬季校服及運動服

1. 本校定於十一月十八日(星期一)起轉換冬季校服，有關校服及運動服需注意事宜，請參閱家長手冊第十六項。
2. 如家長還沒有購買，可自行往【豐昌順校服公司】度身訂造或即時購買。
豐昌順校服公司地址：九龍深水埗長沙灣道62號地舖(港鐵深水埗站B1出口)。
3. 除向【豐昌順校服公司】訂製校服外，貴家長亦可回校看樣板，自行聘公司縫製。

(二)

本年度之班照拍攝工作已於九月三日完成，照片每張大小為5R，每張訂購價為港幣三十五元，歡迎家長訂購(請於回條內註明所需數量)，費用將於派發相片後以自動轉帳方式收取。

(三)

學校將於十月十五日派發學生在本學年的各科學習大綱，以便家長能更瞭解學生在校的學習情況，於日常生活中提供更多實踐所學的機會，幫助學生取得更大的進步。惟該學習大綱可能需要因應學生的學習進度而有所調整。因此，實際之教學內容將以學生手冊學行報告表內所列寫的為準，敬請留意。

(四)

為方便家長能經 whatsapp 即時接收到學校的訊息，請各位家長將學校之手提電話號碼 (51627826) 及各社工之電話號碼儲存至聯絡人通訊錄中。

(五)

為提升學校與家長的溝通，學校為每名個案社工增設手機，安裝 whatsapp 程式，於案頭電腦與家長通訊聯絡，以便利家長就學生個別的事宜，如：請假安排、社會服務資訊、學生出路安排等，與學校個案社会工作個人化的聯繫。下列各項手機使用細則，請家長參考知悉：

- 甲、學校個案社工已於手機安裝 whatsapp 程式，並於案頭電腦閱覽及回覆家長的訊息；
- 乙、手機 whatsapp 程式只限於學校上課日辦公時間內使用；
- 丙、社工們或因學校事務未能即時查閱或回覆 閣下之訊息，請家長明白體諒。若有緊急事宜，請致電 23365151 與校務處聯絡；
- 丁、手機 whatsapp 程式操作現擬只作文字溝通之用，家長如需要和社工作語音通話，請繼續使用各社工校內之直線電話。
- 戊、新置手機用作一般溝通聯絡用途，若有危急情況，請致電社會福利署熱線 2343 2255 或 999 熱線求助。

各社工的電話號碼如下：

顏社工..	5	5	6	6	9	1	4	9
張社工..	5	5	6	6	9	3	4	4
盧社工..	5	5	6	6	9	7	7	2
戴社工..	5	5	6	6	9	7	7	3
孔社工..	5	5	6	7	4	0	8	0
朱社工..	5	5	6	7	4	2	9	3

(六) 為學生安全起見，校方要求家長安排成年人日常接送學生往返校車站或學校，若 貴家長因故欲改變 貴子弟之返校途徑為自行往返校車站或學校，須以書面向校方申請，校方將視乎個別情況作出跟進及處理。詳情請向班主任或所屬社工查詢。

(七) 為增加家長與校方溝通的渠道，每學期將有兩次隨每月通告派發[^]家長意見欄^v， 貴家長可就學校各方面的服務提出寶貴意見，本校收到意見後會轉交有關小組跟進處理。

(八) 以下日期為十月份之學校假期，學校將暫停開放：十月一日(星期二)國慶日；十月七日(星期一)為重陽節；十月十八日(星期五)為校運會補假，祈為留意。

(九) 為預防流行性感冒在校園擴散，請家長繼續每天為子女在上學前量度體溫，並於手冊內之學生體溫記錄表作記錄，以便檢查。

(十) 十月份應交費用將於十月三十一日，經自動轉帳收取，祈為留意。

此 致

貴家長

天保民學校謹啟

二零一九年九月二十七日

本人已閱
組學生
帶回九月二十七日之通告，敬覆如下：

☐ 訂購班照
張。（每張三十五元、尺寸為5R）

以上所需費用，請由本人戶口中扣除。

此致

天保民學校

家長簽署：

日期：二零一九年 月 日

天保民學校 ^家長意見欄^

本人為
組
學生家長，現有以下意見：

家長簽署：

日期：

Mary Rose School 2019-2020

To: All parents

Date: 27th September, 2019

Monthly Circular (October)

1. Winter school uniform and school sports suit:
 - a. Students are required to wear winter school uniform starting from 19th November, 2018, Monday onwards. Please refer to the Parent's Handbook (item no.16) for the remarks regarding the school uniform and school sports suit.
 - b. Parents can go to the retail shop **Fung Cheong Shun Ltd.** in person to purchase school uniforms, or order tailor-made uniforms from the company. Address of **Fung Cheong Shun Ltd.**: No. 62 Cheung Sha Wan, Sham Shui Po, Kowloon (Sham Shui Po MTR Station – Exit B1).
 - c. Parents are welcome to look at samples of the uniform at school and tailor-made school uniforms for their own children.
2. Class photo shooting for 2019-2020 was finished on 3rd September, 2019. The size of the class photo is 5R (5”X7”) and each photo costs HK\$35. Parents are welcome to make orders. (Please specify the number of photos wanted in the reply slip.) Payment will be charged via Autopay at the end of the month after the ordered photos are distributed to students.
3. For parents to have a better understanding of your child's learning in school, each parent will receive an “Outline of Learning Contents 2019-2020” on 15th October, 2019. Parents are encouraged to put the learning contents into practice at home. However, the outline will be adjusted according to the learning progress of students. Parents should pay close attention to the “Progress Report” in the student's handbook for the most updated details.
4. Parents are advised to save the mobile phone number of the school (5162 7826) and the mobile phone number of school social workers into your mobile phone's contact list so that you could receive messages instantly from the school via whatsapp.
5. To enhance communication between parents and the school, each social worker is given a personal mobile phone (for work) with Whatsapp installed. Desktop application for Whatsapp was also installed in their computers to make communication more effective. Parents could contact their responsible social worker individually to discuss student's matters e.g. taking leave of absence, enquiry on information of social services, student's career planning, etc. Please take note on the following guidance regarding the use of social worker's personal mobile phone:
 - i. Each social worker's personal mobile phone (for work) is installed with Whatsapp. Social workers would check and reply messages via its corresponding desktop application;
 - ii. The Whatsapp is to be used only in school days during school hours;
 - iii. We ask for your patience as social workers may not be able to reply instantly due to work. For any emergencies, please contact the school office at 2336 5151.
 - iv. The Whatsapp is intended to be used for text communication only. For verbal communication, parents are encouraged to contact the responsible social worker's direct line.
 - v. The personal mobile no. of social workers is for daily communication purposes only. In case of emergencies, please contact the Social Welfare Department Hotline at 2343 2255 or dial 999 for assistance.

The personal mobile number for each social worker are as follow:

Social Worker Mr. Ngan :	5566 9149
Social Worker Ms. Cheung :	5566 9344
Social Worker Mr. Lo :	5566 9772
Social Worker Mr. Tai :	5566 9773
Social Worker Mr. Hung :	5567 4080
Social Worker Ms. Chu :	5567 4293

6. To ensure the safety of students, parents are requested to arrange an adult family member/guardian to bring and pick up students in school or at the school bus stop. If for any reason any parent wishes to change his/her child's travel arrangements between home and school/school bus stop, the parent should submit a written application to the school for consideration and follow-up. For details, please contact your child's class teacher or responsible social worker.
7. In order to foster parent-school communication, a "Parents' Opinions" slip will be attached in the monthly circular twice a term. Please feel free to fill in the slip and express your opinions. The school will follow up on the cases afterwards. We give weight to parents' opinions with the hope of pursuing excellence in our service.
8. Holidays: School will be closed on the following days:
 - 1st October, 2019 (Tuesday) for National Day;
 - 7th October, 2019 (Monday) for Chung Yeung Festival;
 - and 18th October, 2019 (Friday) for the Day following Sports Day.
9. To prevent the spread of influenza in school, parents/guardians please record the temperature of your child on the Student's Handbook every day before sending him/her to school.
10. Fees for October 2018 will be charged via Autopay on 31st October, 2019.

Mary Rose School

Reply Slip

I, parent of _____ (_____), have read and comprehended all the content and details stated in the **Monthly Circular (October)**.

I would like to (Please ✓ the appropriate)

☐ Order _____ 5R class photo.(HK\$35 for each; Size: 5R)

The above fees and payment can be charged via my Autopay account on 31st October, 2019.

Signature of parent: _____

Date: _____

Mary Rose School “Parents’ Opinions”

I am the parent of (Name) _____ (_____), and would like to express my concern on:

Signature of parent: _____

Date: _____