

# 天保民學校

通告

(二零一八至二零一九年度二月份)

(一) 上學期將於二月二日結束，學期成績表定於一月三十一日派發，請 貴家長細心查閱，簽署後於二月一日交 貴子弟帶返校檢查，而成績表將於即日再發回，敬請家長妥為保存。

(二) 書簿費：本學期收取書簿費及美勞費共三百元正，以統籌購買各項書簿及視藝材料。至於其他基本文具，如鉛筆、膠擦、原子筆、木顏色、間尺等仍須自備。(文具、衣物等請以不脫色筆寫上學生姓名)。  
另：請中學班同學繳交下學期職前訓練材料費(科技與生活、設計與科技、資訊科技、實用技能等)一百元正。

(三) 為預防流行性感胃在校園擴散，請家長繼續每天為子女在上學前量度體溫，並於手冊內之學生體溫記錄表作記錄，以便檢查。

(四) 農曆新年假期將由二月四日開始至二月十三日止，二月十四日(星期四)復課。

(五) 為提升學校與家長的溝通，學校現正試驗為每名個案社工增設手機，安裝 Whatsapp 程式，於案頭電腦與家長通訊聯絡，以便利家長就學生個別的事宜，如：請假安排、社會服務資訊、學生出路安排等，與學校個案社工作個人化的聯繫。下列各項手機使用細則，請家長參考知悉：

甲、學校個案社工將於手機安裝 Whatsapp 程式，並於案頭電腦閱覽及回覆家長的訊息；  
乙、手機 Whatsapp 程式只限於學校上課日辦公時間內使用；

丙、社工們或因學校事務未能即時查閱或回覆 閣下之訊息，請家長明白體諒。若有緊急事宜，請致電 23365151 與校務處聯絡；

丁、手機 Whatsapp 程式操作現擬只作文字溝通之用，家長如需要和社工作語音通話，請繼續使用各社工校內之直線電話。

戊、新置手機用作一般溝通聯絡用途，若有危急情況，請致電社會福利署熱線 2343 2255 或 999 熱線求助。

各社工的電話號碼如下：

顏社工：55669149  
麥社工：55669344  
盧社工：55669772  
戴社工：55669773  
甄社工：55674080  
朱社工：55674293

若有查詢，歡迎致電與個案社工聯絡。

(六) 二月份應繳交之費用，將於二月二十八日經自動轉帳收取，祈為留意。

此 致

貴家長

天保民學校謹啟

二零一九年一月二十八日

回 條

本人已閱

組學生

帶回一月二十八日之通告；敬覆如下：

☒ 書簿、視藝代辦費三百元正。（必收項目）

☐ 中學班職訓費一百元正。（有關級別必收項目）

以上所需費用，請由本人戶口中扣除。

此致

天保民學校

家長簽署

日期：二零一九年 月 日

## Mary Rose School 2018-2019

To: All parents

Date: 28<sup>th</sup> January, 2019

### Monthly Circular (February)

1. First semester for the School will end on 2<sup>nd</sup> February, 2019. Academic reports will be distributed to students on 31<sup>st</sup> January, 2019. Please read and check the report carefully, then sign and bring it back to school on 1<sup>st</sup> February. It will be returned to you on the same day. You are recommended to keep the academic report properly for future references.
2. Books Fees: HK\$300 in total will be collected for the Books Fee and Arts & Craft Fees for the 2<sup>nd</sup> Term. Students shall prepare their own stationary such as pencil, eraser, pen, coloured pencils, ruler, etc. Please put the student's name on all articles and personal items with a marker pen for identification.

For Secondary students, HK\$100 will be charged for Pre-vocational Training Fee (includes subjects such as Technology and Living, Design and Technology, Information Technology, Practical Skill, etc.)

3. To prevent the spread of influenza in school, parents / guardians please record your child's temperature on the Student's Handbook every day before sending him/her to school.
4. School will be closed for Chinese Lunar New Year holidays from 4<sup>th</sup> February, 2019 to 13<sup>th</sup> February, 2019. School will resume on 14<sup>th</sup> February, 2019 (Thursday).
5. To enhance communication between parents and the school, each social worker is given a personal mobile phone (for work) with Whatsapp installed. Desktop application for Whatsapp was also installed in their computers to make communication more effective. Parents could contact their responsible social worker individually to discuss student's matters e.g. taking leave of absence, enquiry on information of social services, student's career planning, etc. Please take note on the following guidance regarding the use of social worker's personal mobile phone:
  - i. Each social worker's personal mobile phone (for work) is installed with Whatsapp. Social workers would check and reply messages via its corresponding desktop application;
  - ii. The Whatsapp is to be used only in school days during school hours;
  - iii. We ask for your patience as social workers may not be able to reply instantly due to work. For any emergencies, please contact the school office at 2336 5151.
  - iv. The Whatsapp is planned to be used for text communication only. For verbal communication, parents are encouraged to contact the responsible social worker's direct line.
  - v. The personal mobile no. of social workers is for daily communication purposes only. In case of emergencies, please contact the Social Welfare Department at 2343 2255 or dial 999 for assistance.

The personal mobile number for each social worker are as follow:

Social Worker <b>Mr. Ngan</b> :	5566 9149
Social Worker <b>Ms. Mak</b> :	5566 9344
Social Worker <b>Mr. Lo</b> :	5566 9772
Social Worker <b>Mr. Tai</b> :	5566 9773
Social Worker <b>Ms. Yan</b> :	5567 4080
Social Worker <b>Ms. Chu</b> :	5567 4293

6. Fees for February 2019 will be charged via Autopay on 28<sup>th</sup> February, 2019.

<For any enquiries, please contact our school social worker.>

Mary Rose School

### **Reply Slip**

I, the parent of \_\_\_\_\_ ( \_\_\_\_\_ ), have read and comprehended all the content and details stated in the **Monthly Circular (February)**.

(Please ✓ the appropriate)

- ☒ Payment of HK\$300 for Books and Arts & Craft Fees for the 2<sup>nd</sup> Term. (Compulsory)
- ☐ Payment of HK\$100 for Pre-vocational Training. (For secondary classes only)

Fees and payment for February 2019 can be charged via my Autopay on 28<sup>th</sup> February, 2019.

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_